

GLENDALE'S FROM THE HEART PROGRAM SUMMARY

FROM THE HEART'S MISSION: TO PROMOTE THE POSITIVE DEVELOPMENT OF YOUTH, STRENGTHEN THE CAPABILITIES OF FAMILIES, OR TO ASSIST CITIZENS IN ADDRESSING CRISIS NEEDS.

- FROM THE HEART funding comes from individual and corporate donations. Its cooperating administrative agencies are the BHHS Legacy Foundation and the City of Glendale.
- BHHS Legacy Foundation contributes a \$.50 match for each dollar donated up to \$75,000 annually.
- This year, due to economic conditions, FROM THE HEART will give priority consideration to applications for direct services that address essential needs, including but not limited to food, shelter, clothing, utilities, etc. and to programs that clearly demonstrate they serve Glendale residents in an effective, cost efficient manner.
- All awards are determined by the FROM THE HEART Review Committee appointed by the cooperating administrative agencies. It includes representatives from the administrative agencies, Glendale residents, and representatives from local community organizations and businesses.
- The minimum application request is \$2,500. The maximum award will be \$20,000. FROM THE HEART average awards are generally in the \$5,000 to \$15,000 range.
- Applications are limited to one application per agency per year with no guarantee of more than one year of funding.
- Grants are awarded only to established agencies, with at least 2 years of documented operating experience, that serve Glendale residents and specifically address the mission of FROM THE HEART.
- Applicant organizations must be non-profit 501 (c) (3) agencies recognized by the Internal Revenue Service (IRS). An IRS letter, with the *current* name of the agency, must be included with the application.
- Applications must include clear objectives and outcome expectations, and an evaluation process. Previous performance, including timely and accurate reporting, will be considered by the Committee. Agencies that have not completed all required quarterly and final reports due on or before the submission deadline are *not* eligible to apply.
- Budget information should be reasonable. All program expenses should be clearly and completely addressed. Funding for salaries will be only for provision of direct services.

- Proposals must be completed as described in the “Procedures For Completing An Application” and must be typewritten using a 12-point font. Please be brief and to the point and number all of the pages. Applications can be computer-generated as long as the required information is in the same order as presented in the original.
- Signature originals must be clearly marked as originals and signed by an authorized Board member or agency official. Faxed, emailed, incomplete and/or unsigned applications will not be accepted.
- Submit one application with original signatures that contains all of the requested documents. Clearly label this as the signature original submission. Submit 12 stapled sets of the Cover Page and the Narrative Section of the application. Do *not* include any other materials with the 12 copies.
- Applications must be received, *not* postmarked, no later than 4 P.M. on the deadline date at the following address:

Rachel Hut-Senior Management Assistant, Grants
 City of Glendale Grants Office
 6829 North 58th Drive, Suite 200
 Glendale, AZ 85301-2599

AN IMPORTANT NOTICE TO APPLICANTS

ONLY ONE APPLICATION PER ORGANIZATION WILL BE ACCEPTED. LATE APPLICATIONS AND SUPPLEMENTAL APPLICATION MATERIALS RECEIVED AFTER THE DEADLINE DATE AND TIME WILL NOT BE ACCEPTED. INCOMPLETE APPLICATIONS WILL NOT BE FORWARDED TO THE FROM THE HEART REVIEW COMMITTEE.

- 2011 AppSummary