

Government Services Committee
Tuesday, November 16, 2010
Regular Meeting Minutes
Council Conference Room
5850 West Glendale Avenue
Glendale, AZ

Councilmember Joyce Clark called the meeting to order at 9:35 a.m. Present were Councilmember Manny Martinez, Councilmember Phil Lieberman and Councilmember Joyce Clark. Also in attendance were Kristen Krey, Kriss Carneal and guests Jon Froke and Cathy Gorham.

#1 – Approval of Minutes: Councilmember Lieberman made a motion to approve the minutes from the October 5, 2010. Councilmember Martinez seconded the motion. Motion approved.

#2 – Resignations: Hugh Leonardo (At-Large Cholla) Citizens Advisory Commission on Neighborhoods.

#3 – Historic Preservation Commission – Jon Froke: Jon Froke, liaison for this commission, provided a memo outlining some background, current activities and a strategy for the future of the Historic Preservation Program in Glendale. At an efficiency stand-point Jon Froke would like to change the meetings times from 7 p.m. to 4 p.m. The commission members are on board with the time change and will be supportive to new members with the new time. Committee had no concerns about changing the meeting time and meeting on a quarterly basis or as needed. Jon advised that they are updating their website, continuing with the Bronze Plaque Program, Proclamation for National Historic Preservation month, and the Historic Preservation Bus Tour as long as grant funding is available. It was suggested by GSC to re-evaluate what this commission does; ie: educating the public and refocus on goals. Jon advised that they will be looking at making changes at their January meeting. Jon advised that he does provide the committee with updates.

#4 – Update on CDAC Ordinance and By-laws – Cathy Gorham: Cathy Gorham advised she worked with the City Attorney's office in updating the ordinance and by-laws for CDAC, which dismantles the Housing Commission and adding their functions to CDAC and also incorporate the CAP board in to CDAC. The two individuals left on the Housing Commission have been advised. Cathy said this ready to go to full council.

#5 – Commission on Disabilities – 09/10 Annual Report Follow-up: In the spring Commission on Persons w/Disabilities presented their 09-10 annual report. In this report they suggested to look at raising the fines for handicap parking violations and increasing handicap parking enforcement. Kristen presented a memo from Sam McAllen, Code Compliance Director; Cathy Clarich, Court Administrator; and Preston Becker, Assistant Police Chief, to answer Council's questions regarding this issue. The memo indicated this will require extensive staff research and workload implications throughout multiple departments. If council wants to pursue this matter, City Manager's office will review. The Committee suggested doing a survey of other jurisdictions and see how they address handicap violations, including any fine amounts associated with the violations. Kristen

will forward this request to the City Manager. Kristen also advised that this commission would like to change their meeting times to 6 – 8 p.m., due to the library closing at 8 p.m. Committee advised that would be okay, as long as it works for the Commissioners.

#6 – “Initial Term” Definition: Committee would like to keep the 6 month rule for the “initial term” and add that council will be notified when this 6 month rule applies to their recommendations. Councilmember Martinez made a motion to keep the 6 month rule and add part about notifying council when the 6 month rule comes up. Councilmember Lieberman seconded the motion. Motion approved.

#7 – Technology Updates: Kristen advised that a box was added to the intranet under Council, which provided Boards and Commissions pending list/applications, active members, attendance records, and vacancy list and calendar for invitations and events, plus information on current city items.

#8 – Service Pins Distribution: Committee would like to have staff liaisons provide and use the same procedure for plaque presentation in issuing the 2 and 4 year service pins.

#9 – Next GSC Meeting: December 7, 2010

#10 – Other Business: Nothing discussed

#11 – Request for Motion to Adjourn and conduct an Executive Session:

At 10:30 a.m. Councilmember Lieberman made a motion to adjourn to conduct the Executive Session. Councilmember Martinez seconded the motion to adjourn to conduct the Executive Session.

Prepared by Kriss Carneal