

**GLENDALE PUBLIC LIBRARY  
LIBRARY ADVISORY BOARD MEETING**

**Minutes**

Thursday, April 16, 2009

7:00 P.M.

Main Library

5959 W. Brown St.

Glendale, AZ 85302

**Members Present:**

JoAnn Lee, Chairperson

Brian Bates

Sandi Burr

Camille Donley

Cherie Hudson

**Others Present:**

Sue Komernicky, Library Director

Lenore Tancke, Library Staff

**Member Excused:**

Robert Villalobos

Kenneth Wixon

**Members Absent:**

Brianna Shuttleworth

**CALL TO ORDER**

Ms. Lee, Chairperson, called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES**

Ms. Lee requested a motion to approve the minutes of the meeting held March 19, 2009. Ms. Burr asked for discussion of corrections and additions to the minutes. The minutes were amended to reflect the addition of "birthday parties, weddings and receptions" to the brainstorming topic of charging for special programs and events. Mr. Bates moved that the minutes of the meeting held March 19, 2009 be approved as amended. The motion, seconded by Ms. Hudson, passed unanimously.

**CITY OF GLENDALE CODE OF ETHICS FOR ELECTED OFFICIALS AND CITY OF GLENDALE  
BOARDS AND COMMISSIONS**

On November 25, 2008, the Mayor and City Council adopted a Code of Ethics. Kristen Krey, Council Services Administrator, was on hand to review the code with members of the Library Advisory Board.

*Preamble:*

*The citizens of Glendale are entitled to have fair, ethical and accountable local government which has earned the public's full confidence. In keeping with the City of Glendale commitment to effective functioning of democratic government, public officials, both elected and appointed, shall comply with both the letter and spirit of the laws and policies affecting the operations of government; be independent, impartial and fair in their judgment and actions; use their office for the public good and not for personal gain. All public deliberations and processes shall be conducted openly, unless to be held in confidential in accordance with the law, and in an atmosphere of respect and civility.*

The complete Code of Ethics may be found on the City of Glendale's webpage.

## **LIBRARY ADVISORY BOARD GOALS**

Board members were asked to discuss their progress toward the established goals for FY 08-09:

- At least once per year, tour the libraries located inside or outside Glendale that may be similar to existing libraries in Glendale
- Provide bi-annual updates regarding library visits
- Participate in a minimum of one program or event and report experiences to the Library Advisory Board
- Participate in an established community event to promote libraries
- Conduct a board meeting in another Glendale Library location

Ms. Lee visited the Velma Teague Branch Library, attending Lynn Toler's program. She also visited libraries in Ephesus, Turkey and Alexandria, Egypt during her travels this year. In addition, Ms. Lee participated in the Mega Book Sale at Main Library as well as a meeting at the Foothills Branch.

Mr. Bates visited other libraries and was disappointed to note that another library charges patrons for use of the Internet.

Ms. Hudson attended the book sale this year and noted that it was meager, as compared to past years. She not only uses the Glendale Libraries as a patron, but visited two other libraries as well. She has attended the Farmer's Market downtown as well as other Parks and Recreation events.

Ms. Burr has visited the Peoria Public Library and also attended a program by local author Diana Gabaldon. She also assists as a volunteer by pulling weeds and picking up litter in the garden. Ms. Burr also noted that the Glendale Arts Council recently purchased for the library a five-part video series on the history of which beads, which she found very interesting.

Ms. Donley is an avid user of the library's website and has participated in both dance classes and movie discussions groups at the Foothills Branch.

## **LIBRARY DIRECTOR UPDATE**

Ms. Komernicky provided updates on the following:

- Awards--“Employee of the Month” Award—Marianna Hancin, Bibliographic Services Administrator at the Main Library, was recognized for her outstanding leadership. She maintains an open door policy for her staff and leads by example. Marianna also has served on a variety of committees for the City of Glendale, and has represented the Glendale Public Library throughout the state with her service to the Arizona Library Association.
- Budget Update—Regarding the Capital Improvement Budget, the recommendation is that construction of the West Branch Library be delayed until FY 2013-2014.
- Reorganization—a reorganization of the libraries has begun, in order to deal with the upcoming retirements. Ten current employees will retire prior to June 30, in addition to the 2.5 full-time equivalents who have recently retired. A reception to honor the retirees will be held on May 27<sup>th</sup>, from 1-3 p.m. at the Foothills Branch Library.
- Other Updates—Ms. Komernicky asks board members to note the banner on the library’s website recognizing National Library Week. It features a variety of our patrons expressing what the library means to them.

## **LIBRARY ADVISORY BOARD COMMENTS AND SUGGESTIONS**

Ms. Burr felt this evening’s meeting was most informative.

## **COMMENTS**

Attending this evening’s meeting, in order to fulfill a requirement to attend a public meeting for an economics class they attend, were Youseong Yang and Youny Kim. Ms. Lee welcomed them to the meeting.

## **ADJOURNMENT**

Ms. Hudson moved that the meeting be adjourned. The motion, seconded by Ms. Donley, passed unanimously. The meeting was adjourned by Ms. Lee at 8:37 p.m.

Respectfully Submitted,

Lenore Tancke