

MINUTES

CITIZENS TRANSPORTATION OVERSIGHT COMMISSION

**5850 WEST GLENDALE AVENUE
GLENDALE, ARIZONA 85301
THURSDAY, FEBRUARY 5, 2009
7:00 PM**

The regular meeting of the Citizens Transportation Oversight Commission (CTOC) was called to order by the Chair, Betsy Turner. The following Commission members, staff representatives and guests were present:

COMMISSION MEMBERS PRESENT: Betsy Turner, Chair
 Rose Jacobson, Vice Chair
 Jack Anhalt
 Theresa Collett
 Allan DeFranco
 John Fernandes
 Neva Johnson
 Larry Kucera
 Jennifer Martino
 James Podzius

COMMISSION MEMBERS ABSENT: James Sanders (Excused)

OTHERS PRESENT: Jamsheed Mehta, Transportation Director
 Terry Johnson, Deputy Transportation Director
 Bob Darr, Transportation Planning Manager
 Allan Grover, Transportation Planner
 Purab Adabala, Senior Transportation Analyst
 Cathy Colbath, Transit Administrator
 Robert Knighten, GO Program Engineer
 Jennifer Love, PB

I. CALL TO ORDER

Chair Turner called the meeting to order at 7:05 PM.

II. APPROVAL OF THE MINUTES

Chair Turner called for approval of the minutes.

ACTION BY CTOC: Approval of the minutes of December 4, 2008 meeting of the Citizens Transportation Oversight Commission.

(Motion: Commissioner Johnson, Second: Commissioner Fernandes; unanimously passed)

III. CALL TO THE AUDIENCE

There were no comments from the floor.

IV. APPROVAL OF THE AGENDA

Chair Turner called for approval of the agenda.

ACTION BY CTOC: Approval of the February 5, 2009 Agenda of the Citizens Transportation Oversight Commission.

(Motion: Commissioner Fernandes; Second: Commissioner Martino; unanimously passed)

V. MANAGER'S REPORT

Due to the length of the agenda, there was no Manager's Report.

VI. PUBLIC INPUT – COMMISSIONERS AND STAFF

Chair Turner informed the Commissioner that the Bicycle Advisory Committee has begun working on the Glendale Family Bike Ride scheduled for Sunday, April 19.

Terry Johnson announced that the GO Program Open House will be held on Wednesday, April 26 at the Civic Center.

Commissioner Podzius reported that his family had a great trip using the light rail system on New Year's Eve, and Commissioner Martino added that her disabled father also enjoyed his recent light rail trip.

Commissioner Johnson stated that some residents of Glendale have expressed to her their opposition to light rail along I-10 (as opposed to LRT service to downtown).

VII. GLENDALE AWARDS FOR DOWNTOWN PEDESTRIAN AND PARK AND RIDE LOT PROJECTS

Robert Knighten, GO Program Senior Engineer, and Cathy Colbath, Transit Manager, presented CTOC with a total of six awards from various professional organizations – three awards for the Downtown Pedestrian Enhancements Project and three awards for the Park and Ride Lot Project at 99th and Loop 101.

VIII. GO PROGRAM PERFORMANCE AUDIT

Purab Adabala, Senior Transportation Analyst, discussed the status of the GO Transportation Program's Performance Audit, including the formation of the Audit Oversight Committee (AOC) and the Request for Proposal (RFP) to hire a consultant. Mr. Adabala informed CTOC that the RFP was advertised on January 9, 2009 and audit

proposals are due by February 12. The Notice to Proceed for a consultant is anticipated in mid-April.

The AOC will meet over approximately five months. Commissioner Allan DeFranco volunteered to be the CTOC representative on the AOC.

IX. TRANSPORTATION PLAN UPDATE

Jennifer Love, PB Project Manager, presented summaries of three draft working papers for the Transportation Plan Update project: (1) Roadways Element, (2) Transit Plan, and (3) Alternate Modes Element. These papers include a review of the existing systems (in each mode), focus areas within the city, and specific project or service level recommendations for funded projects and unfunded projects.

Commissioner Anhalt asked if Glendale's bus service is dictated by the City of Phoenix? Mrs. Colbath responded that Glendale has worked with Phoenix transit to incorporate some modifications to bus service in Glendale.

X. BUS STOP BUDGET AND MAINTENANCE COSTS

Cathy Colbath, Transit Manager, presented information on the available budget for bus stops, funding sources, and a new rating system for new bus stop projects. A priority siting list for new bus stops is now based on the following criteria: ridership, transfer locations, adjacent land uses, customer requests, route frequency, nearby shade and lighting. According to Cathy Colbath, the current cost for a complete bus shelter is \$15,000 and an average of \$150,000 per year is included in the CIP for bus stops. The need for additional seating at existing bus shelters is also being evaluated by transit staff.

Commissioners Fernandes and Anhalt stated that shading appears to be a problem with existing shelters and Commissioner Anhalt suggested the possible use of plexiglass walls to provide more shade. Commissioner Anhalt asked if Phoenix or a transportation agency helps to pay bus shelter costs? Mrs. Colbath replied that Glendale is the only provider and receives no other funding for bus shelters.

XI. FUTURE AGENDA ITEMS

Commissioners did not request any new agenda items.

XII. NEXT MEETING DATE AND TIME

Meeting times are being targeted for 7:00 PM on the first Thursday of the month. The next meeting is scheduled for March 5, 2009.

XIII. ADJOURNMENT

Chair Turner adjourned the meeting at 8:35 PM.

Betsy Turner, Chair