

**CITY OF GLENDALE, ARIZONA**  
**MINUTES OF THE CITY CODE REVIEW COMMITTEE**  
**HELD TUESDAY, January 27, 2009 – 3:00 PM**  
**5850 WEST GLENDALE AVENUE**  
**CONFERENCE ROOM B-2**

The meeting was called to order at 3:05 p.m. by Chairperson Councilmember David Goulet with Councilmember Joyce Clark, Councilmember Yvonne Knaack and the following staff in attendance: Sam McAllen, Rob Walecki, Jon Froke, Maryann Pickering, Garn Emery, Stuart Kent, Kristen Krey and Kriss Carneal.

**1. Approval of Minutes:**

Councilmember (CM) Goulet advised the first order of business was to approve the minutes from December 16, 2008 meeting. CM Clark made the motion to approve the minutes and CM Knaack seconded the motion. Minutes were approved.

**2. Zoning Text Amendments:**

Maryann is the Project Manager and is working with other departments. Maryann is about half way through the amendments. Planning Department is planning an invite session for any local zoning attorney's, home builders, and city departments to get their feedback and suggestions on the amendments. Jon Froke is trying to bring this to full Council in the beginning of May.

**Action Item:** Jon Froke will provide updates.

**3. A-Frame Signs & Sign Walkers for Advertising:**

Sam McAllen advised that A-Frame signs are not legal on public or private property. It was suggested to have some leniencies on this, because businesses need help in bringing in customers. It was suggested to look at streamlining permits, helping tenants with improvements in the Centerline area. Jon Froke advised retailers talk to him about their signage not being visible from the street. Jon stated that they are looking at this with the zoning ordinance. There was concern about sign walkers at businesses. Sam McAllen contacted 14 different cities on this: 4 cities have an ordinance in progress, 4 cities have not addressed the issue, 4 cities are waiting to see what other cities may do, and 2 cities did not respond. Many cities do not allow twirling or dancing. It was suggested that the city require a permit that the sign walker has on his/her person or on the actual sign. Committee would like to see some ideas/proposals at the next meeting.

**Action Item:** Sam McAllen will submit a proposal.

**4. Trees Blocking Business Signage:**

Main concern is about downtown centerline corridor with trees being trimmed for pedestrian traffic and the right away. Stuart Kent handles complaints about trees blocking signage on a case by case basis. Stuart Kent advised that the trees will be cut going vertically. It was discussed to look at reincorporating some changes with the centerline project and look at changing how much plant material a business needs.

**Action Item:** No action

**5. New Business:**

It was discussed to make an ordinance that would make property owners responsible to maintain their vacant property immediately. Councilmember Goulet advised that he heard about an ordinance Surprise has, making owners of vacant property immediately responsible for maintaining the property. Sam McAllen will look at the ordinance Surprise has.

Meeting adjourned at 3:40 p.m.