

**APPROVED MINUTES
AVIATION ADVISORY COMMISSION
GLENDALE MUNICIPAL AIRPORT
6801 N. GLEN HARBOR BLVD.
GLENDALE AVIATION CONFERENCE ROOM
GLENDALE, AZ 85307
JANUARY 14, 2009
7:00 P.M.**

I. CALL TO ORDER

II. ROLL CALL

Present:	Commissioner Chair	Carl Dietzman
	Commissioner Vice-Chair	Bill Scott
	Commissioner	Bill Kelly
	Commissioner	Marcio Moreno
	Commissioner	Bobby Erdmann
	Commissioner	Ron Cohoe
	Commissioner	Robert Irons
Attendees:	Airport Administrator	Judy Skeen
	Airport Sr. Secretary	Shary Smith
	Airport Operations	Jim Gum
	Airport Tower Manager	Basil Allen (Mike)
	Valley Aviation Services	Clare Pryke/Pete Pryke
	Lux Air	Carl Brandenburg
	Air Safety	Peter Mountain
	Citizen	Kimm Flatt

III. APPROVAL OF MINUTES

Commissioner Erdmann made a motion to accept the minutes from the November 12, 2008 meeting as presented. Commissioner Scott seconded the motion and the minutes were approved.

IV. BUSINESS FROM THE FLOOR

None

V. AIRPORT BUSINESS

A. Ms. Skeen introduced the new Commission Member, Robert Irons, from the Cholla District.

VI. AIRPORT ADMINISTRATOR UPDATE

- A. Ms. Skeen provided an update to the Commission on office leases and airport activities. All leases are now aviation leases since December 2008. The airport restaurant is doing well and is now offering a Friday Fish Fry.
- B. Ms Skeen updated the Commission on Lux Air fuel sales and flowage comparisons for the month of November and December 2008. Jet A and 100 LL fuels are up from last year, which is more revenue to the airport. Lux Air will have a World War II bomber "Sentimental Journey" on display at the airport for tours and/or flights, January 16, 17, 18 and 19, 2009. The B-17 is maintained and operated by the Commemorative Air Force Arizona Wing Aviation Museum that is based in Mesa.
- C. Mr. Brandenburg, Lux Air, provided an update of the Fiesta Bowl aircraft activity with 20-21 reservations made, but 50-60 aircraft arrived without reservations. With the Cardinals playing on Sunday the airport will see more aircraft activity.
- D. Mr. Allen, Control Tower Manager, updated the Commission on Tower Operations for November and December 2008, with a decline for the two months. There has been a steady decline since October 2006.
- E. Ms. Skeen updated the Commission on the recent hangar fire and the great response received from Glendale, Goodyear, Avondale and Peoria Fire Departments. The airport night staff employee was on duty to help also. The hangar was condemned and Mike Ruiz is handling the coordination of the repairs. An RV Motorhome was damaged, but no aircraft was destroyed. Hangar inspections started today with Cactus Hangars being the first.
- F. Ms. Skeen provided the Commission with an update on the recent signage that has been put up at the airport. The two hour parking signs have been very helpful for visitors to park while visiting at the airport. Other new signs will be ordered within the next thirty days for the west side of Glen Harbor Blvd., with verbiage stating "Parking At Your Own Risk".
- G. Ms. Skeen updated the Commission on the Control Tower Upgrade Project. The airport is working on a few different issues and insurance before going ahead.
- H. Ms. Skeen updated the Commission on the Master Plan Update process and working on going to Council at the February 10, 2009 meeting.

VII. NEW BUSINESS (Future Agenda Item)

Check on ordering shirts for the two new Commission members.

VIII. NEXT MEETING TIME

February 11, 2009.

Meeting time is scheduled at 7:00 p.m. on the second Wednesday of the month.

IX. ADJOURNMENT

Commissioner Scott made a motion to adjourn the meeting. Commissioner Erdmann seconded the motion and the meeting adjourned at 7:25 p.m.