

Glendale City Council Workshop & Executive Session Agenda

March 01, 2011 – 1:30 p.m.

Workshop meetings are telecast live at 1:30 p.m. on the first and third Tuesday of the month. Repeat broadcasts are telecast the first and third week of the month – Wednesday at 3:00 p.m., Thursday at 1:00 p.m., Friday at 8:30 a.m., and Sunday at 9:00 a.m. on Glendale Channel 11.

Welcome!

We are glad you have chosen to attend this City Council workshop. We hope you enjoy listening to this informative discussion. At these “study” sessions, the Council has the opportunity to review and discuss important issues, staff projects and future Council meeting agenda items. Staff is present to answer Council questions. Citizens may also be asked by the Council to provide input.

The City Council does not take official action during workshop sessions; therefore, audience comments on agenda items are made only at the request of the Mayor.

Workshop Schedule

Council workshops are held on the first and third Tuesday of each month at 1:30 p.m. in the Council Chambers of the Glendale Municipal Office Complex, 5850 W. Glendale Ave., Room B-3, lower level. The exact dates of workshops are scheduled by the City Council at formal Council meetings. The workshop agenda is posted at least 24 hours in advance.

Agendas may be obtained after 4 p.m. on the Friday before a Council meeting, at the City Clerk's Office in the Municipal Complex. The agenda and supporting documents are generally posted to the city's Internet web site, www.glendaleaz.com.

Executive Session Schedule

Council may convene in “Executive Session” to receive legal advice and discuss land acquisitions, personnel issues, and appointments to boards and commissions. As provided by state statute, this session is closed to the public.

Questions or Comments

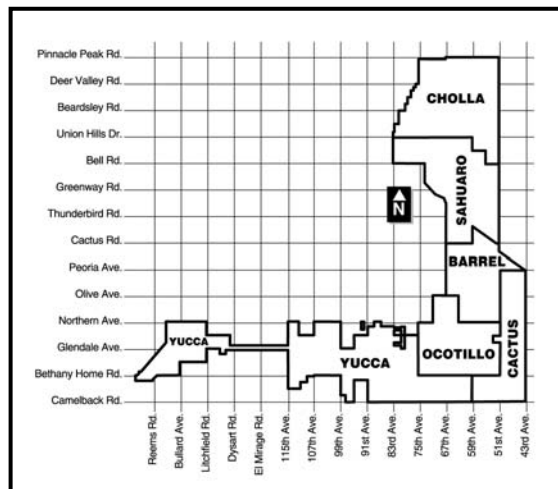
If you have any questions or comments about workshop agenda items or your city government, please call the City Manager's Office at (623) 930-2870.

If you have a concern you would like to discuss with your District Councilmember, please call (623) 930-2249, Monday - Friday, 8 a.m. - 5 p.m.

Form of Government

Glendale follows a Council-Manager form of government. Legislative policy is set by the elected City Council and administered by the Council-appointed City Manager.

The City Council consists of a Mayor and six Councilmembers. Voters citywide elect the Mayor every four years. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represents one of six electoral districts.



**** For special accommodations or interpreter assistance, please contact the City Manager's Office at (623) 930-2870 at least one business day prior to this meeting. TDD (623) 930-2197.**

**** Para acomodacion especial o traductor de español, por favor llame a la oficina del administrador del ayuntamiento de Glendale, al 623-930-2870 un día hábil antes de la fecha de la junta.**

Councilmembers

Norma S. Alvarez - Ocotillo District
H. Philip Lieberman - Cactus District
Manuel D. Martinez - Cholla District
Joyce V. Clark - Yucca District
Yvonne J. Knaack – Barrel District



MAYOR ELAINE M. SCRUGGS

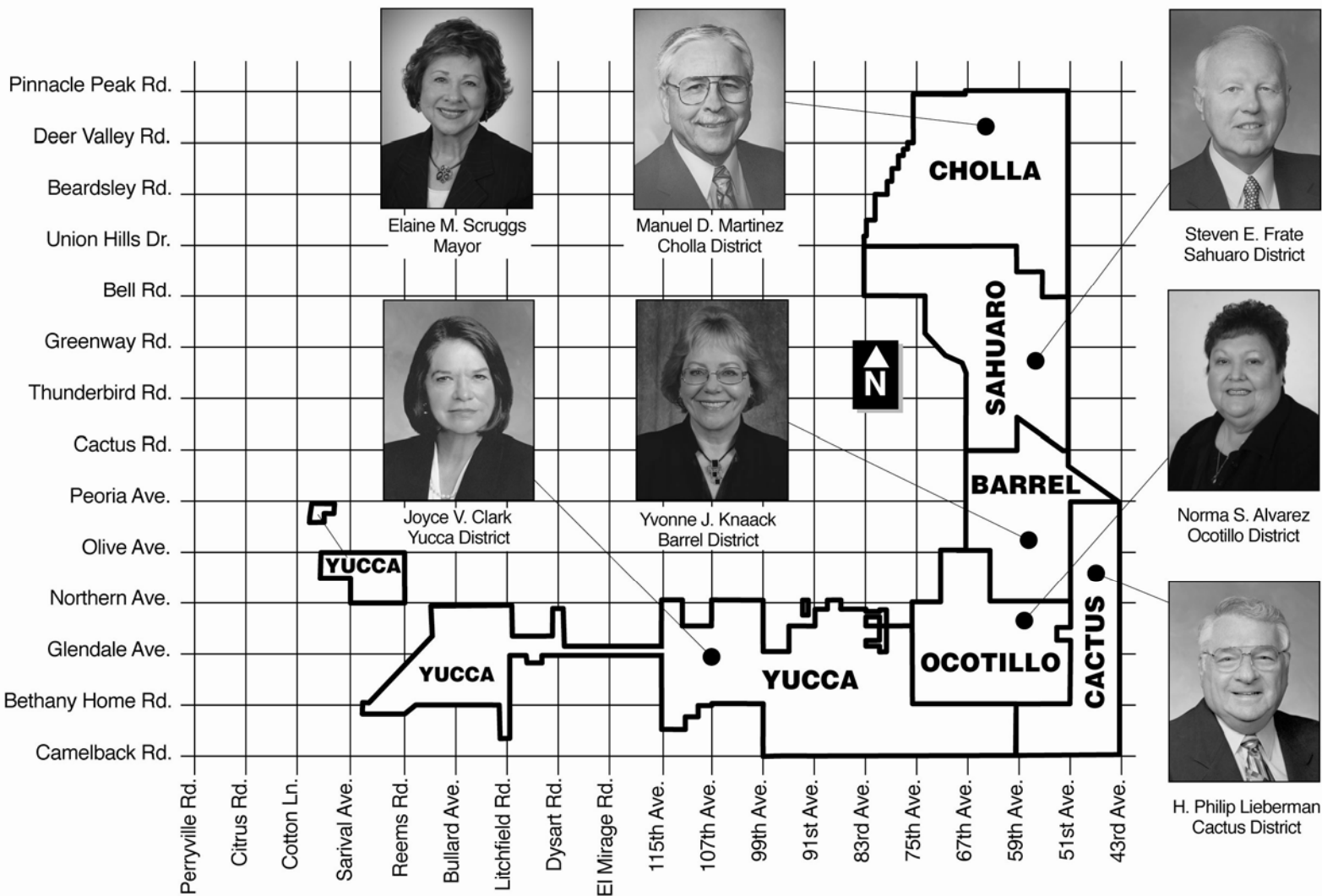
Vice Mayor Steven E. Frate - Sahuaro District

Appointed City Staff

Ed Beasley – City Manager
Craig Tindall – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge

GLENDALE

Council District Boundaries





GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Workshop Room
5850 West Glendale Avenue
March 01, 2011
1:30 p.m.

WORKSHOP SESSION

1. [FY 2010-11 SECOND QUARTER GENERAL FUND REPORT WITH UPDATED NUMBERS THROUGH SEVEN MONTHS](#) – 30 MINUTES
2. [COUNCIL ITEMS OF SPECIAL INTEREST](#) – 30 MINUTES

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

EXECUTIVE SESSION

1. LEGAL MATTERS
 - A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))
2. LEGAL MATTERS – PROPERTY & CONTRACTS
 - A. Discussion and consultation with the City Attorney and City Manager to receive an update, consider its position and provide instruction and direction to the City Attorney and City Manager regarding Glendale's position in connection with agreements associated with the Arena and the Hockey Team, which are the subject of negotiations. (A.R.S. § 38-431.03(A)(3)(4)(7))

3. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03(A)(1))

1. Arts Commission
2. Aviation Advisory Commission
3. Board of Adjustment
4. Citizen Bond Election Committee
5. Citizens Advisory Commission On Neighborhoods
6. Citizens Bicycle Advisory Committee
7. Citizens Transportation Oversight Commission
8. Commission On Persons With Disabilities
9. Community Development Advisory Committee
10. Glendale Municipal Property Corporation
11. Historic Preservation Commission
12. Industrial Development Authority
13. Judicial Selection Advisory Board
14. Library Advisory Board
15. Parks and Recreation Advisory Commission
16. Personnel Board
17. Planning Commission
18. Public Safety Personnel Retirement System/Fire Board
19. Public Safety Personnel Retirement System/Police Board
20. Risk Management/Worker's Compensation Trust Fund Board
21. Western Loop101 Public Facilities Corporation

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) **discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));**
- (ii) **discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));**
- (iii) **discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));**
- (iv) **discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));**
- (v) **discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or**
- (vi) **discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).**

Confidentiality Requirements Pursuant to A.R.S. §38-431.03 (C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.



CITY OF GLENDALE

Council Communication

Workshop Agenda

03/01/2011

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

PRESENTED BY: Sherry Schurhammer, Management and Budget Director

SUBJECT: **FY 2010-11 SECOND QUARTER GENERAL FUND REPORT WITH UPDATED NUMBERS THROUGH SEVEN MONTHS**

Purpose

- This is a request for City Council to review the FY 2010-11 second quarter report, with updated numbers through seven months, on General Fund (GF) revenues and expenditures.
 - The GF revenue collections show significant improvement due to the strong holiday retail sales figures that are included in this seven month report.
 - The expenditure figures also show continued significant improvement.

Council Strategic Goals or Key Objectives Addressed

- The FY 2010-11 GF report is consistent with Council's goal of one community that is fiscally sound by ensuring the city's financial stability and conducting timely reviews of expenditures and revenues.

Background

General Fund

- GF expenditures are \$2.9 million or (3.3%) below budget.
- GF revenues are \$3.7 million or (4.3%) below budget.
- This report shows significant improvements from the first quarter report, as noted below:
 - At the end of the first quarter, the net gap between revenues and expenditures was a negative \$2.8 million. The net gap at the end of seven months, as shown above, declined to a negative \$800,000.
 - City sales tax collections are \$270,000 ahead of budget, an improvement since the first quarter when collections were almost 8% (\$987,000) under budget.

- Also, in a comparison of just January 2011 and January 2010 city sales tax receipts, which reflect December retail sales, the January 2011 figure is 6.9% higher.
- Total GF revenue collections also show an improvement from the first quarter. This report shows that GF revenues are 4.3% under budget. At the end of the first quarter, GF revenue collections were almost 8% under budget.
- This report also shows significant improvement on the expenditure side. At the end of the first quarter, expenditures were running about even with budget whereas this report shows that expenditures are \$2.9 million less than budget.

General Fund Expenditures

- The FY 2010-11 budget expenditures and actuals for the GF operating and pay-as-you-go (PAYGO) capital expenditures are shown in the following table.

**Expenditures Comparison
Budget to Actuals, FY 2010-11
(in 000s)**

	FY 2010-11 YTD Budget (7 months)	FY 2010-11 YTD Actuals (7 months)	Amount Under/(Over) Budget
GF Salaries/Benefits	\$61,813	\$62,179	(\$366)
GF Non-Personnel	\$21,473	\$19,858	\$1,615
GF Debt Service (leases)	\$2,624	\$1,439	\$1,185
PAYGO Capital	\$1,354	\$876	\$478
TOTAL	\$87,264	\$84,352	\$2,912

- Expenditures are \$2.9 million or 3.3% less than the amount budgeted, an improvement from the first quarter report when expenses were even with budget.

General Fund Revenues

- The following table reflects a comparison of the GF revenue budget and GF actual collections for the first seven months (July 2010 through January 2011) of FY 2010-11. This comparison also shows improvement from the first quarter report as noted in the bullets that are found after the following table.

YTD Comparison Budget to Actuals, FY 2010-11
(in 000s)

	FY 2010-11 YTD Budget (7 months)	FY 2010-11 YTD Actuals (7 months)	Percent Over (Under) Budget
City Sales Tax	\$29,458	\$29,728	1%
State Income Tax	\$13,796	\$13,761	---
State Sales Tax	\$10,323	\$10,106	(2.1%)
State MV In-Lieu	\$4,958	\$4,628	(6.7%)
HURF	\$7,875	\$7,713	(2.1%)
Primary Prop Tax	\$2,190	\$2,070	(5.5%)
All Other	\$17,336	\$14,204	(18.1%)
Total	\$85,936	\$82,210	(4.3%)

- GF revenue receipts through the seven months of FY 2010-11 are 4.3% under budget. At the end of the first quarter, GF revenue collections were almost 8% under budget.
- GF city sales tax collections are \$29.7 million or \$270,000 ahead of budget, an improvement since the first quarter when collections were almost 8% (\$987,000) under budget.
- State-shared revenue collections are \$28.5 million. This amount is \$582,000 under budget with more than half of that amount due to motor vehicle in-lieu collections, which are uneven over the course of any fiscal year.
- HURF revenues are commonly called the gas tax even though there are several other transportation-related fees that comprise this revenue source. This revenue source is based primarily on the volume of fuel sold rather than the price of fuel. HURF receipts are \$162,000 under budget.
- Property tax collections are \$120,000 under budget. We believe this result is because of the timing for property tax remittances to Maricopa County.
- The All Other category, which includes such items as court fees, permit fees, business licenses and recreation revenue, is \$3.1 million under budget. The revenue sources comprising this category come in unevenly over the course of a FY. Further, the revenue enhancements included in the FY 2011 balancing plan, most of which are included in this category, are expected to come in during the last half of the FY.

Designated Sales Tax Receipts

- Revenue collections through seven months show that each of the designated sales taxes are showing significant improvement since the first quarter report when collections for each were about 6% to 7% less than budget. The bullets below provide more details.
- The transportation sales tax actuals are \$430,000 or 4% ahead of budget, a significant improvement from the first quarter when collections were \$327,000 or 7% less under budget.

**YTD Comparison
Budget to Actuals, FY 2010-11
(in 000s)**

	FY 2010-11 Budget (7 months)	FY 2010-11 Actuals (7 months)	Percent Over/(Under) Budget
Transportation Sales Tax	\$10,879	\$11,309	4%

- The following table shows a comparison of budget to actuals for FY 2010-11 for the two components of the public safety sales tax.

**YTD Comparison
Budget to Actuals, FY 2010-11
(in 000s)**

	FY 2010-11 Budget (7 months)	FY 2010-11 Actuals (7 months)	Amount Over/(Under) Budget
Police sales tax	\$ 6,986	\$7,092	2%
Fire sales tax	\$3,463	\$3,537	2%

- The police component of the public safety sales tax was \$106,000 ahead of budget and fire was \$74,000 ahead of budget. These results are a significant improvement from the first quarter when collections were 6% under budget.
- Similar to the General Fund, the expenditures of these funds are being paced to match the revenue levels.

Previous Council/Staff Actions



- The FY 2010-11 first quarter status report was presented to Council at the November 16, 2010 workshop.

Policy Guidance



This is a status report on the General Fund covering the seven months of FY 2010-11. This is for Council information only. Staff is available to answer any questions regarding the information provided.



CITY OF GLENDALE

Council Communication

Workshop Agenda

03/01/2011

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

SUBJECT: **COUNCIL ITEMS OF SPECIAL INTEREST**

Purpose

- This is the quarterly opportunity for City Council to identify topics of interest they would like the City Manager to research and assess for placement on a future workshop agenda.

Background

- On December 7, 2010, Council asked that staff provide information on an item of special interest. This item of special interest requested by Council will be addressed at today's workshop.

Policy Guidance

Staff is available to answer any questions regarding information provided. Staff also requests Council to identify items of interest for follow-up by staff during the next quarter.